Application for
Industrial Wastewater Discharge Permit

Please read all instructions, which are imbedded in the application, prior to completing this application. Attach additional sheets and diagrams whenever necessary. Failure to supply all information requested in this application will delay processing. Falsification of information on this application is sufficient grounds for service termination. If there are any questions, please contact Nancy Nye at (915)594-5731. When completed, please mail the application to the following address. Be sure to make a photocopy and keep it for your records.

Mail completed application to:

    Pretreatment Manager
    El Paso Water
    P.O. Box 511
    El Paso, TX 79961

Note, this application consists of Sections A through L and includes 11 pages. The application must be returned with all sections and pages.
## SECTION A - GENERAL INFORMATION

1. Facility discharging wastewater:
   - Facility Name: __________________________________________________________
   - P.O. Box: __________________________________________________________
   - Street address: _______________________________________________________
   - City / State / Zip: ____________________________
   - Phone number: _______________________________________________________
   - Facsimile number: ___________________________________________________

2. Owner or Chief Executive Officer of discharging facility
   - Person’s Name: _______________________________________________________
   - Title: _______________________________________________________________
   - P.O. Box: ___________________________________________________________
   - Street address: ______________________________________________________
   - City / State / Zip: ____________________________
   - Phone number: ______________________________________________________
   - Facsimile number: __________________________________________________

3. Designated signatory authority of the facility:
   - Person’s Name: _______________________________________________________
   - Title: _______________________________________________________________
   - P.O. Box: ___________________________________________________________
   - Street address: ______________________________________________________
   - City / State / Zip: ____________________________
   - Phone number: ______________________________________________________
   - Facsimile number: __________________________________________________
   - E-mail Address: _____________________________________________________

4. Is the designated El Paso Water contact person the same as listed in 3 above?
   - [  ] Yes - [Please skip to SECTION B]
   - [ ] No

   - Contact name: _______________________________________________________
   - Title: _______________________________________________________________
   - P.O. Box: ___________________________________________________________
   - Street address: ______________________________________________________
   - City / State / Zip: ____________________________
   - Phone number: ______________________________________________________
   - Facsimile number: __________________________________________________
   - E-mail Address: _____________________________________________________
SECTION B - BUSINESS ACTIVITY

1. If your facility uses or will use processes in any of the industrial categories or activities listed below, regardless of whether or not they use water or generate wastewater, place a check beside the category of business activity which applies [Please check all that apply]:

[ ] Aluminum Forming
[ ] Asbestos Manufacturing
[ ] Battery Manufacturing
[ ] Can Making
[ ] Carbon Black
[ ] Coil Coating
[ ] Copper Forming
[ ] Drum Recycling
[ ] Electric/electronic components manufacturing
[ ] Electroplating
[ ] Fertilizer Manufacturing
[ ] Foundries (Metal Molding and Casting)
[ ] Glass Manufacturing
[ ] Grain Mills
[ ] Inorganic Chemicals
[ ] Iron and Steel
[ ] Leather Tanning and Finishing
[ ] Textile mill
[ ] Metal finishing
[ ] Nonferrous metals forming
[ ] Nonferrous metals manufacturing
[ ] Organic chemicals manufacturing
[ ] Paint and ink formulating
[ ] Paving/roofing materials mfg
[ ] Pesticides formulating
[ ] Pesticides manufacturing
[ ] Petroleum refining
[ ] Pharmaceutical manufacturing
[ ] Plastic/synthetic materials mfg
[ ] Porcelain enamel coating
[ ] Pulp, paper and fiberboard mfg
[ ] Rubber manufacturing
[ ] Soap/detergent manufacturing
[ ] Steam electric generation
[ ] Sugar processing
[ ] Timber products

Note: A facility with such processes may be covered by one or more Environmental Protection Agency’s (EPA) categorical pretreatment standards defined in 40 CFR Part 403. These facilities are termed "Categorical Users".

2. Give a detailed description of all operations at this facility or planned for this facility that result in the generation of wastewater other than from sanitary uses. (Attach separate sheet if necessary)

3. List all the different types of products you produced during the last calendar year, if applicable, or all products that you intend to produce during the life of the facility:

4. All Categorical Users are required to complete and submit a Baseline Monitoring Report (BMR). For facilities known to be categorical or which plan to utilize a categorical process, a BMR must be submitted.
   a. Has a baseline monitoring report (BMR) been submitted to the EPA or to the El Paso Water?
      [ ] Yes
      [ ] No
   
   b. If a BMR has not been submitted, please indicate when one will be developed and submitted to El Paso Water.
SECTION C - WATER SUPPLY

1. Check as many water sources as are applicable for process and potable water supplies:
   [ ] Private Well
   [ ] Municipal Water Utility - El Paso Water
   [ ] Other [Please specify]

2. Please list average water usage on premises.

   Estimates may be used if necessary; however, this information is crucial, estimates must be as accurate as possible, and may be verified by El Paso Water personnel. Enter the average usage in gallons per day. Mark either (E) for estimated value and (M) for measured value. The information and calculations used to arrive at the above numbers must be submitted on attached pages. Also, state any assumptions made during the development of the water consumption numbers. If the facility has more than one water supply meter (or source), excluding fire lines, the use figures above must represent all meters (or sources).

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<thead>
<tr>
<th>TYPE</th>
<th>GPD</th>
<th>E/M</th>
<th>COMMENT</th>
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<tbody>
<tr>
<td>Contact Cooling</td>
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<tr>
<td>Non-contact cooling</td>
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<td>Boiler Feed</td>
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<td>Process</td>
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<td>Sanitary</td>
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<td>Air Pollution Control</td>
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<td>Contained in product</td>
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<td>Plant/Equipment Washdown</td>
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<tr>
<td>Irrigation/Lawn</td>
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<td>Other (Specify)</td>
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<td>TOTAL</td>
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</table>

3. Please indicate the number of employees of each type shown below. This information will be used to verify the sanitary flow rate listed above. Include seasonal and weekend staffing which may have an impact on average volumes.

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
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<tr>
<td>Field service employees</td>
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<tr>
<td>Office workers</td>
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<tr>
<td>Production workers (no shower access)</td>
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<tr>
<td>Production workers (shower access)</td>
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</tbody>
</table>
SECTION D - SEWER INFORMATION

1. Does the facility referenced in this application currently discharge process wastewater to the El Paso Water sewage collection system?
   [ ] Yes [Please skip to question D5]
   [ ] No

2. Have you applied for a sewer connection?
   [ ] Yes [Attach a copy of your installation contract]
   [ ] No

3. Are you connected to an on-site or private sanitary sewer treatment facility such as a septic tank?
   [ ] Yes
   [ ] No - [Please explain your sewer system]

4. If applicable, provide the name of the waste transporter(s) used routinely to transport septic tank waste or stored sewage. List the company permit numbers where applicable. Contact your hauler for the permit information.

5. Does, (or will) this facility discharge wastewater from any source other than from restrooms into the El Paso Water sewage collection and treatment system?
   [ ] Yes
   [ ] No - [Please skip to SECTION H]
SECTION E - WASTEWATER DISCHARGE INFORMATION

1. Provide the following information on wastewater flow rate. Estimates may be used if necessary; however, this information is crucial, estimates must be as accurate as possible, and will be verified by El Paso Water personnel.
   a. Typical hours per day in which process discharge occurs:
      M ___ T ___ W ___ TH ___ F ___ SAT ___ SUN ___
   b. Please check the following response which best matches your current or anticipated process wastewater discharge pattern
      [ ] Continuous
      [ ] Day shift only
      [ ] Day plus evening shift
      [ ] By batch or lot

2. Provide the wastewater flow rates in gallons per day if known or estimated:
   a. Peak hourly flow rate:
   b. Maximum daily flow rate:
   c. Annual daily average:

3. Schematic Flow Diagram - For a each major activity in which wastewater is or will be generated, draw a diagram of the flow of materials, products, water, and wastewater from the start of the activity to its completion, showing all unit processes. Indicate which processes use water and which generate waste streams. Include the average daily volume and maximum daily volume of each wastestream. If estimates are used for flow data this must be indicated.

4. Do you have, or plan to have, automatic sampling equipment or continuous wastewater flow metering equipment at this facility?
   Flow metering [ ] Yes [ ] No [ ] Planned by ________ date.
   Sampling [ ] Yes [ ] No [ ] Planned by ________ date.
   pH metering [ ] Yes [ ] No [ ] Planned by ________ date.

5. Are any process changes or expansions planned during the next three years that could alter wastewater volumes or characteristics? Consider production processes as well as air or water pollution treatment processes that may affect the discharge. If so, please attach an explanation of the effects of the changes on the wastewater discharged and an estimated time for commencement and completion of the changes.
   [ ] Yes
   [ ] No
All current and planned industrial users which discharge other than sanitary wastewater are required to submit monitoring data on all pollutants that are regulated specific to each process. Use the tables provided in this section to report the analytical results. **DO NOT LEAVE BLANKS.** For each parameter, indicate whether known to be present (P), suspected to be present (S), or known not to be present (O), by placing the appropriate letter in the column for average reported values. Indicate on either the top of each table, or on a separate sheet, if necessary, the sample location and type of analysis used. Please attach laboratory reports where available.

<table>
<thead>
<tr>
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<th>Value</th>
<th>P/S/O</th>
<th>Comment</th>
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<td>mercury</td>
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<td>Zirconium</td>
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<td>other (specify)</td>
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SECTION G - TREATMENT

1. Is any form of wastewater treatment (see list below) practiced or planned at this facility? If planned, please list date by which change will take place and explain what change will occur.
   [ ] Yes
   [ ] No - [Please skip to SECTION H]

2. Treatment devices or processes used or proposed for treating wastewater or sludge (check as many as appropriate).
   [ ] Air flotation
   [ ] Ion exchange
   [ ] Aeration
   [ ] pH adjustment/neutralization
   [ ] Centrifuge
   [ ] Ozonation
   [ ] Chemical precipitation
   [ ] Reverse osmosis
   [ ] Chlorination
   [ ] Screening
   [ ] Electrolysis
   [ ] Sedimentation
   [ ] Filtration
   [ ] Solvent separation
   [ ] Flow equalization
   [ ] Spill protection
   [ ] Grease or oil separation
   [ ] Biological treatment
   [ ] Grease or sand trap or sump - [Please answer question G8]
   [ ] Other [specify]

3. For each process checked above, please provide further information such as equipment manufacture, pollutant loadings, flow rates, design capacity, physical size, and operating procedures.

4. Attach a process flow diagram the existing or planned treatment system. Include process equipment, by-products, by-product disposal method, waste and by-product volumes, and design/operating conditions.

5. Describe any changes in treatment or disposal methods planned or under construction for the wastewater discharge to the sanitary sewer. Please include estimated completion dates.

6. Do you have a treatment operator?
   [ ] Yes
   Name:
   Title:
   Work phone:
   [ ] No

7. Do you have a written operational and maintenance information for your treatment equipment?
   [ ] Yes
   [ ] No

8. Note, grease and sand traps and sumps must be periodically pumped out to remove accumulated grease and solids. Please list the firm(s) used or planned for use to service grease traps. Please provide copies of manifests used to document disposal of waste for the last year of pump outs / service to grease trap/sump.
SECTION H - FACILITY OPERATION CHARACTERISTICS

1. Does your facility normally work in shifts?
   [ ] Yes
   [ ] No - [Please skip question H3]

2. Normal work Days
   [ ] Mon - Sun
   [ ] Mon - Sat
   [ ] Mon - Fri
   [ ] Other (specify)

3. Normal shift starts:
   [ ] 7:30am - 3:30pm - 11:30pm
   [ ] 7:00am - 3:00pm - 12:00am
   [ ] Other (Specify)

4. Number of employees per shift:

   Mon  Tue  Wed  Thr  Fri  Sat  Sun
   1st   _____ _____ _____ _____ _____ _____
   2nd   _____ _____ _____ _____ _____ _____
   3rd   _____ _____ _____ _____ _____ _____

5. Indicate whether the business activity is:
   [ ] Continuous through the year, or
   [ ] Seasonal - Circle the months of the year during which the business activity occurs or is
   more intense:

   J  F  M  A  M  J  J  A  S  O  N  D

6. List types of raw materials used or planned for use in the facility.

7. Please attach a list of Safety Data Sheets (SDS) for all chemicals used in the facility or, attach any other listing of chemicals supplied to other regulating agencies such as the Fire Department.

8. Please provide a scale drawing of the facility. Note, if facility plans are voluminous, please only attach a plan view mechanical drawing.
SECTION I - SPILL PREVENTION

1. Do you have chemical storage containers, bins, or ponds at your facility?
   [ ] Yes
   [ ] No [Please skip to question I3]

2. Please describe the chemical storage facilities and show them on a diagram in relation to the unit processes and to all drains and sewer locations.

3. Do you have floor drains in your manufacturing or chemical storage area(s)?
   [ ] Yes
   [ ] No

4. If you have chemical storage containers, bins, or ponds in manufacturing area, could an accidental spill cause a discharge to any of the following? (check all that apply).
   [ ] an onsite disposal or treatment system
   [ ] public sanitary sewer system
   [ ] storm drain
   [ ] to ground or underground
   [ ] other
   [ ] not applicable [Check only if there is no possible discharge to any of the above]

5. Do you have an accidental slug discharge control plan (SDCP) to prevent spills of chemicals or slug discharges from entering the El Paso Water sewage collection system?
   [ ] Yes [Please enclose a copy with the application]
   [ ] No [Note, a plan may be required by the El Paso Water prior to discharge permit issuance]

6. If applicable, please describe any previous spill events reported to the TCEQ, EPA, El Paso Fire Department and/or the El Paso City/County Health and Environmental District and any methods or procedures implemented to prevent recurrence.
SECTION J - NON-DISCHARGED WASTES

1. Are any waste liquids or sludges generated and not disposed of in the sanitary sewer system?
   [ ] Yes
   [ ] No - [Please skip to SECTION K]

2. Please describe the type and quantity of any waste liquid and/or sludge generated which are not disposed of in the sanitary sewer system.

3. If any of your wastes are sent to an off-site centralized waste treatment facility, identify the nature of the waste and the name of the facility that receives the wastes. Please provide legible copies of manifests that document waste disposal for the most recent 6 month period.

4. If any outside firm removes any of the above wastes from your facility, or transports them from your facility, list the name(s), address(es) and permit or TCEQ/EPA license numbers of all waste haulers used. Please provide copies of manifests that document waste disposal for the most recent 6 month period.

5. Have you been issued any Federal (EPA), State (TCEQ), or local (Fire Department/City County Health and Environmental District) environmental permits?
   [ ] Yes       [Please attach copies of all permits]
   [ ] No

6. Do you use, operate or maintain radioactive materials within the facility, or do you plan to do so.
   [ ] Yes       [Please provide a copy of your Texas Department of Health license]
   [ ] No
SECTION K - COMPLIANCE

1. Are all applicable Federal, State, or local pretreatment standards and requirements being met on a consistent basis?
   Yes [ ] - [Please skip to SECTION L]
   No [ ]
   NA [ ] - [Mark only if not yet discharging, then skip to SECTION L]

2. What additional operations and maintenance procedures are being considered to bring the facility into compliance? Also, list additional treatment technology or practice being considered in order to bring the facility into compliance?

3. Provide a schedule for bringing the facility into compliance. Specify major events planned along with reasonable completion dates. Note that if the Control Authority issues a permit to the applicant, it may establish a schedule for compliance different from the one submitted by the facility.

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<tr>
<th>#</th>
<th>MILESTONE ACTIVITY</th>
<th>DATE</th>
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<tbody>
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1. The following certification statement shall apply to this permit application form:

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.*

2. In the spaces below, please print name and title of authorized signatory agent, and the date signed. Please sign in the space provided for a signature.

Person's name: ________________________________________________
Title: _________________________________________________________
Date: _________________________________________________________
Signature: ____________________________________________________